

Learning to Work

Careers Guidance Adviser

Learning to Work is a Slough based youth development charity. Our aim is to support students to prepare for the world of work. We currently have an opportunity for the right person to join our team, adopt our values and progress their career with us. To find out more about what we do please take a look at our website www.learningtowork.org.uk.

Do you have a passion for working with young people?

Do you want to make a difference and help inspire, motivate and raise aspirations?

We are looking for a Careers Guidance Adviser to join our team in providing 1-2-1 careers guidance to young people aged 11 to 18 years.

Key areas of work will include:

- Conducting initial and follow-up 1-2-1 Careers Guidance interviews with young people in a variety of schools.
- Helping young people create Individual Action Plans to map their next steps.
- Delivering Careers Guidance presentations and workshops as part of our School Events programme.

A Level 6 Careers Guidance qualification is essential for this role.

This is a permanent full-time role (35 hours per week), although part-time and term time hours will be considered. Starting salary from £23,000 (FTE) per annum depending on experience.

For an application pack or further information, please contact Trudy Vaughan via t.vaughan@learningtowork.org.uk quoting reference LTW 137. The deadline for applications is 10am on Friday 26th November 2021.

Learning to Work is a small, charitable company (charity number 1041403), an equal opportunities employer and offers a flexible working environment.

We are very proud to have been awarded The Queen's Award for Voluntary Service 2021.

